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Keyboarding 1 Online and GDP, 11e 1 By Arlene Zimmerly, Coauthor* Gregg College Keyboarding & Document Processing, 11e * This presentation was created to serve as one example of an orientation to an online keyboarding course Your specific course requirements may vary

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Lesson 27 Business Letters With ... - AOM 1010 Keyboarding

Virginia College AOM 1010 Keyboarding 27E ENCLOSURE NOTATIONS Follow the directions to complete Lesson 27E in your Gregg College Keyboarding & Document Processing (GDP); Lessons 1-60 text, 11th Edition, pg 93 - 94 Once completed with the lesson, print and attach to this document

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